

APPARATUS USE REPORT

Apparatus Number _____

Department _____

License Number _____

County _____

Note: Where necessary, Indicate time to the nearest ¼ hour.

DATE		PUMP USE		VEHICLE/APPARATUS USE						Vehicle Mechanical Checks		Checked By
Month: _____	Mileage	Beginning Hours: _____ / _____		Emergency Usage Within Assigned...				Non-Emergency Use		Weekly	Monthly	Initials
Year: _____		Pump Hours										
	Miles	Main	Booster	Local Jurisdiction	Area County	Cal EMA Region	Outside Region	Training	Other			
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31												
Totals												

*** RETAIN THIS FORM IN ENGINE APPARATUS LOG BOOK FOR ONE YEAR AFTER LAST ENTRY ***

Following is the minimum acceptable standard for Cal EMA-owned apparatus:

**AFTER EACH USE:
(Or Daily, if in Front Line Service)**

- Check engine oil level
- Check coolant level
- Check fuel level
- Check for oil and coolant leaks
- Check all drive belts and coolant hoses
- Check tires for cuts
- Check all lights, siren, and horn
- Check inventory
- Check primer oil reservoir

WEEKLY – ALL OF THE ABOVE, PLUS:

- Check radio operation
- Check/Service batteries
- Check tire pressure
- Drain all air reservoirs

MONTHLY – ALL OF THE ABOVE, PLUS:

- Road test – note mechanical problems and report through established department channels.
- Lubricate all discharge gates and drain valves, plus exercise all valves
- Check maintenance book (State Form 271) for service that may be due; i.e., oil and filter, chassis lubrication, tune-up, etc. (See Maintenance Bulletin #32 for every 6-month/6,000 mile maintenance or annual/12,000 mile servicing requirements.)
- Engage/operate pump(s), check primer operation and all gauges, and floor test the relief valve at 100 PSI and 200 PSI.
- Adjust pump packing or repack as necessary.
- Perform dry vacuum test and report any problems through established department channels.
- Adjust brakes as needed. (See Maintenance Bulletin #27 for minor and major brake inspections.)
- Replace fuel in special equipment; i.e. Floto-pumps, K-12 saws, jaws of life, etc.
- Check Allison transmission only when fluid is hot. Do not overfill! (See Maintenance Bulletin #24.)
- Check clutch free travel if equipped with standard transmission. If adjustment is needed, report it!

ANNUALLY:

- Annual in-service pump test results. Send copy of test results to: Cal EMA Fire and Rescue Division, Mather, CA 95655.
- Annual hose test results as per N.F.P.A. standards. Send copy of test results to: Cal EMA Fire and Rescue Division, Mather, CA 95655.

REMARKS:

Note any equipment shortages, mechanical problems, or service due below:
